

Zenith Academy Schools Parental Involvement Policy/Plan

General Expectations

Zenith Academy Schools **agrees** to:

- Be governed by the following statutory definition of parental **involvement**, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental **involvement** means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other **school** activities, including ensuring—*

(A) parents play an integral role in assisting their child's learning

*(B) parents are encouraged to be actively involved in their children's education at **school***

(C) parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA

- Involve the parents of children served in **Title I**, Part A in decisions about how **Title I**, Part A funds reserved for parental **involvement** are spent.
- Jointly develop/revise with parents the **school** parental **involvement** policy and distribute it to parents of participating children and make available the parental **involvement** plan to the local community
- Jointly conduct, with the **involvement** of parents, an annual evaluation of the content and effectiveness of the school's parental **involvement** policy
- Use the findings of the parental **involvement** policy evaluation to design strategies for more effective parental **involvement**, and to revise, if necessary, the school's parental **involvement** policy
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Ohio.
- If the plan for **Title I**, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the **school** will submit **parent** comments with the plan when the **school** submits the plan to the local educational agency
- Provide to each **parent** an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each **parent** timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the **Title I** Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each **parent** timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

Policy Involvement 1118 (c)

Zenith Academy Schools will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:

- All parents shall be invited and encouraged to attend
- The **school** will provide information and explain the requirements of **Title I** and the rights of parents

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Convene annual meeting in Feb. 2020	Superintendent	Feb. 2020	Notice to parents	Meeting held and parents review

2. Offer a flexible number of meetings and may provide with **Title I** funds, transportation, child care, or home visits, as such services related to parental **involvement**:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Services for parents determined at Annual meeting in Jan.	Superintendent/principal	Feb. 2020	Parents will recommend needed services	Flexible parent services arranged for Zenith Academy Schools

3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of **Title I** programs. This should include the planning, review, and improvement of the **school** parental **involvement** policy, as well as the joint development of the **school**-wide program plan under section 1114 (b)(2):

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Meetings for parents scheduled in fall, winter, spring of 2020 to jointly develop school-wide program.	Leadership Team & principal	Quarterly	Leadership Team participation and review of CCIP and IMM.	Parents will participate and provide input in the development of the CCIP and IMM documents.

4. Provide parents of participating children:

- Timely information about the **Title I** programs
- Description and explanation of the curriculum at the **school**, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
- Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Parents will be provided multiple opportunities to meet with classroom teachers to discuss student's progress.	Principal & Leadership Team, Parent Advisory	Quarterly	Open House, parent conferences, McDonald nite	Parent survey will measure the satisfaction parents have with the number and type of opportunities to meet with teachers about student performance.

Note: If the **school**-wide program plan under section 1114 (b)(2) is not satisfactory to the parents of participating children, the **school** will also submit the parents' comments on the plan that will be available to the local education agency.

Compact: Shared Responsibilities for High Student Academic Achievement 1118(d)

As a component of the **school**-level parental **involvement** policy/plan, Zenith Academy Schools shall jointly develop, with parents for all children served under this part, a **school-parent** compact that outlines how parents, the entire **school** staff, and students will share the responsibility for improved student academic achievement. *The **school-parent** compact will be a separate document, but will still be developed in collaboration with parents.*

Zenith Academy Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Ohio's student academic achievement standards as follows: Zenith Academy Schools will teach the Ohio Academic Content standards to all students in all core academic areas, align testing material to the content standards and provide nine week formative assessments to measure student learning, utilize research based instructional strategies and materials, and provided timely interventions/prevention strategies for those students not meeting the standards.
2. Hold **parent**-teacher conferences during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held (at least annually): Quarterly parent/teacher conferences will be provided to parents at time convenient to the parent will all Zenith staff.
3. Provide parents with frequent reports on their children's progress. Specifically, the **school** will provide reports as follows: Zenith Academy Schools will provide quarterly reports on each student's progress in all core content areas in a format that is easy for the parents to understand and interpret.
4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: Zenith teachers will be available after school, before school, and at scheduled times for parent meetings.
5. Provide parents opportunities to volunteer in their children's **school** and to participate in their children's class and observe classroom activities, as follows: A Zenith PTA will be established to encourage, support, and arrange for parents to become involved in classroom activities.

Parents will support our children's learning in the following ways:

- Monitoring attendance
- Making sure that homework is completed
- Monitoring amount of television children watches
- Participating, as appropriate, in decisions relating to my children's education
- Promoting positive use of children's extracurricular time

- Staying informed about children’s education and communicating with the **school** by promptly reading all notices from the **school** or the **school** district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on policy advisory groups, such as; serving as the **Title I, Part A parent** representative on the school’s **School** Leadership Team, the **Title I** Policy Advisory Committee, or other policy committees for the school.

Students will share the responsibility to improve our academic achievement and achieve Ohio’s high standards in the following ways:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of **school** time
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day
-

Building Capacity for Involvement 1118(e)

Zenith Academy Schools will take the following actions to:

1. Provide assistance to parents in understanding such topics as:
 - Ohio’s academic standards
 - Ohio’s and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - **How to work with educators to improve the achievement of their children**
 - **How to monitor their children’s progress**

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Workshop on strategies to improve academic achievement of all students	Principal	August, 2020	Parent workshop	Parent evaluations of workshop

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Technology classes for parents	Superintendent	Evenings, week-end, after school	Aides will provide technology training to interested parents of Zenith Academy Schools students.	Attendance at technology classes.

3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
HQPD for staff regarding effectively communicating and working with parents of ELL students	Leadership Team	August, 2020	PD will be incorporated into plans for initial week back to school.	Teacher evaluations will demonstrate teachers effectively communicate with all parents; specifically ELL .

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). The schools program will help teachers, principals, and other staff work well with parents. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Zenith Academy Schools PTO established	Principal/parent	Fall, 2020	The principal will contact parents and organize meeting.	Parents will be involved in school activities and programs.

5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
All key documents will be translated into parents first language.	Translator on staff Principal, teachers	As needed.	Translator will provide services in preparing documents in parent primary language.	Parents will be able to review key documents from the school.

6. Provide reasonable support for parental involvement activities as parents may request.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Parent transportation will be arranged as needed.	Principal	As needed.	As needed	Parents can attend meetings.

The School Parental Involvement Policy/Plan for Zenith Academy Schools will include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The policy may include the discretionary activities as listed under section 1118(e) of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Train parents to enhance the involvement of other parents
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children
- Arrange meetings with parents who are unable to attend conferences at school to maximize parental involvement and participation in their children's education
- Adopt and implement model approaches to improving parental involvement
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities

ACCESSIBILITY 1118(f)

In carrying out the parental involvement requirements of this part, districts and schools, Zenith Academy Schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, and parents with children with disabilities, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
All key documents will be translated into parents first language.	Translator on staff	As needed	Translation services.	Parents can read key documents in first language.

ADOPTION

This Zenith Academy Schools Parental Involvement Policy/Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidence by meeting minutes. The Parental Involvement Policy/Plan revised on October 27, 2020 and will be in effect for the period of the school year.

The school will distribute this Parental Involvement Policy/Plan to all parents of participating Title I children and make it available to the community on or before November 10, 2020.



Asheer Tashfeen

10/27/20

Updated: October 27, 2020